

# [Book] A Brief Guide To Professional Writing Devry University

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A Brief Guide to Brief Therapy-Brian Cade 1993 "With brief therapy finally getting deserved interest, the time is ripe for an overview. Cade and O'Hanlon state that they 'decided to collaborate on a book that would summarize the main elements, the ideas, principles, attitudes, and techniques associated with brief therapy.' Read this work--you'll be glad they did, and you did." --John H. Weakland

Diagnosis-National Autistic Society Staff 1999 Autistic spectrum disorders are complex, developmental disabilities which can make diagnosis difficult. This leaflet is intended to help health professionals in recognising the early signs of this disability. Autistic spectrum disorders are complex, developmental disabilities which can make diagnosis difficult. This leaflet is intended to help health professionals in recognising the early signs of this disability. It explains the autistic spectrum, the triad of impairments, the process of diagnosis and has quotes from a general practitioner and an individual with Asperger syndrome.

Appendix A: Brief Guide to Microsoft Project Professional 2016-Kathy Schwalbe 2016-04-28 This guide provides step-by-step instructions on how to use Microsoft Project Professional 2016.

UML Distilled-Martin Fowler 2018-08-30 More than 300,000 developers have benefited from past editions of UML Distilled . This third edition is the best resource for quick, no-nonsense insights into understanding and using UML 2.0 and prior versions of the UML. Some readers will want to quickly get up to speed with the UML 2.0 and learn the essentials of the UML. Others will use this book as a handy, quick reference to the most common parts of the UML. The author delivers on both of these promises in a short, concise, and focused presentation. This book describes all the major UML diagram types, what they're used for, and the basic notation involved in creating and deciphering them. These diagrams include class, sequence, object, package, deployment, use case, state machine, activity, communication, composite structure, component, interaction overview, and timing diagrams. The examples are clear and the explanations cut to the fundamental design logic. Includes a quick reference to the most useful parts of the UML notation and a useful summary of diagram types that were added to the UML 2.0. If you are like most developers, you don't have time to keep up with all the new innovations in software engineering. This new edition of Fowler's classic work gets you acquainted with some of the best thinking about efficient object-oriented software design using the UML--in a convenient format that will be essential to anyone who designs software professionally.

SysML Distilled-Lenny Delligatti 2014 The Systems Modeling Language (SysML) extends UML with powerful systems engineering capabilities for modeling a wider spectrum of systems and capturing all aspects of a system's design.

SysML Distilled is the first clear, concise guide for everyone who wants to start creating effective SysML models. (Drawing on his pioneering experience at Lockheed Martin and NASA, Lenny Delligatti illuminates SysML's core components and provides practical advice to help you create good models and good designs. Delligatti begins with an easy-to-understand overview of Model-Based Systems Engineering (MBSE) and an explanation of how SysML enables effective system specification, analysis, design, optimization, verification, and validation. Next, he shows how to use all nine types of SysML diagrams, even if you have no previous experience with modeling languages. A case study running through the text demonstrates the use of SysML in modeling a complex, real-world sociotechnical system. Modeled after Martin Fowler's classic UML Distilled, Delligatti's indispensable guide quickly teaches you what you need to know to get started and helps you deepen your knowledge incrementally as the need arises. Like SysML itself, the book is method independent and is designed to support whatever processes, procedures, and tools you already use. Coverage Includes Why SysML was created and the business case for using it Quickly putting SysML to practical use What to know before you start a SysML modeling project Essential concepts that apply to all SysML diagrams SysML diagram elements and relationships Diagramming block definitions, internal structures, use cases, activities, interactions, state machines, constraints, requirements, and packages Using allocations to define mappings among elements across a model SysML notation tables, version changes, and sources for more information

Finding My Professional Heart-Natius Oelofsen 2017-01-31 Finding My Professional Heart is by the author of the highly regarded Developing Reflective Practice. It provides a guide to compassion and mindfulness for health and social care students and practitioners and a roadmap for developing compassionate practice. Drawing on both neuroscientific research and the contemplative traditions, the book argues that compassion is not a competency that can be trained, but a way of practising care that can be cultivated and nurtured. It attempts to inspire the reader to become a compassionate practitioner by: Giving an overview of the concept of compassion that encompasses modern as well as ancient perspectives. Considering some ideas on how to become compassionate and discussing the enemies of compassion. Providing a small sample of scientific research into compassion and presenting an overview of a neuroscience-based model of compassion. Exploring the links between mindfulness and compassion. Providing some guidelines and a roadmap for cultivating a compassionate outlook and approach. Offering a set of meditations and practices that can be used along the way. At the heart of health and social care is a healing encounter between people, and this book aims to put compassion and humanity back at the centre of care.

A Brief Guide to Writing for Professional Publication-Kenneth T. Henson 1998 Written for those who have never written for a professional journal and for those who have had initial success in getting published, this fastback includes basic information about preparing a manuscript, suggestions that will help with acceptance by a journal, and a framework to design a writing program to help published writers achieve their writing goals. After an introduction, a discussion on why educators write, and advice on making time to write, sections of the fastback address getting started (choosing a topic, targeting an audience, beginning to write); matters of style; the right manuscript for the right journal (referred or research journals); the submission process (to query or not to query, submitting the manuscript); and "a few words about writing relationships" (writer-editor relationship, writer-mentor relationship, writer-collaborator relationship, and support groups). Contains 30 references. (RS)

A Brief Guide to Cloud Computing-Christopher Barnatt 2010-08-26 An accessible and comprehensive guide to the future of computing. Cloud Computing is the next computing revolution and will have as much impact on your life as the introduction of the PC. Using websites including Facebook, Flickr and Gmail, many people already store some information out in the Internet cloud. However, within a few years most computing applications will be accessed online with the web at the heart of everything we do. In this valuable guide, expert Christopher Barnatt explains how computing will rapidly become more reliable, less complex, and more environmentally friendly. He explores online software and hardware, and how it will alter our office work and personal lives. Individuals and companies are going to be released from the constraints of desktop computing and expensive corporate data centres. New services like augmented reality will also become available. Including coverage of Google Docs, Zoho, Microsoft Azure, Amazon EC2 and other key developments, this book is your essential guide to the cloud computing revolution.

Navigating an Academic Career: A Brief Guide for PhD Students, Postdocs, and New Faculty-Jeffrey J. McDonnell 2019-11-26 Demystifies the academic career path with practical advice With the number of people being awarded PhDs growing far more rapidly than the supply of academic jobs, those at an early-career stage must think strategically in order to be competitive and successful. Navigating an Academic Career: A Brief Guide for PhD students, Post docs, and New Faculty is a concise and conversational manual that guides readers through starting their academic journey, surviving the demands of their first academic position, and thriving in academia and beyond. Volume highlights include: Firsthand perspective on the characteristics of a successful academic Guidance on interviewing, negotiating, branding, and other essential soft skills Tips for effective time management and writing high-impact research papers Insights into developing leadership skills and mentoring others The American Geophysical Union promotes discovery in Earth and space science for the benefit of humanity. Its publications disseminate scientific knowledge and provide resources for researchers, students, and professionals.

NoSQL Distilled-Pramod J. Sadalage 2013 The need to handle increasingly larger data volumes is one factor driving the adoption of a new class of nonrelational “NoSQL” databases. Advocates of NoSQL databases claim they can be used to build systems that are more performant, scale better, and are easier to program. NoSQL Distilled is a concise but thorough introduction to this rapidly emerging technology. Pramod J. Sadalage and Martin Fowler explain how NoSQL databases work and the ways that they may be a superior alternative to a traditional RDBMS. The authors provide a fast-paced guide to the concepts you need to know in order to evaluate whether NoSQL databases are right for your needs and, if so, which technologies you should explore further. The first part of the book concentrates on core concepts, including schemaless data models, aggregates, new distribution models, the CAP theorem, and map-reduce. In the second part, the authors explore architectural and design issues associated with implementing NoSQL. They also present realistic use cases that demonstrate NoSQL databases at work and feature representative examples using Riak, MongoDB, Cassandra, and Neo4j. In addition, by drawing on Pramod Sadalage's pioneering work, NoSQL Distilled shows how to implement evolutionary design with schema migration: an essential technique for applying NoSQL databases. The book concludes by describing how NoSQL is ushering in a new age of Polyglot Persistence, where multiple data-storage worlds coexist, and architects can choose the technology best optimized for each type of data access.

A Clinician's Brief Guide to the Mental Health Act-Tony Zigmond 2012 This is an easy-to-read guide to understanding those parts of the Mental Health Act 2007 which clinicians need in their daily practice. It covers civil and court detentions, community treatment orders, consent to treatment and giving written and oral evidence for Mental Health Tribunals.

A Brief Guide to Ministry with LGBTQIA Youth-Cody J. Sanders 2017-09-04 Despite our best efforts to create welcoming and affirming congregations, the reality is that church can still be a harmful place to LGBTQIA youth. Inside A Brief Guide to Ministry with LGBTQIA Youth, author Cody J. Sanders challenges pastors and church leaders to reflect on the various trials that adolescence brings for LGBTQIA youth. Designed for congregations that currently have a theologically and biblically affirming stance toward the LGBTQIA community, this unique resource provides insight and practical advice for tough questions like: How does an affirming stance toward LGBTQIA people affect the day-to-day experience of teenagers in a church setting? In what ways can a church's youth ministry have a positive impact on the lives of LGBTQIA youth who want to fully live out their Christian faith and their gender identity? How can a pastor, youth minister, or youth ministry volunteer embrace, nurture, and provide skillful care for LGBTQIA youth in a congregation or community? A glossary of terms to use when talking about LGBTQIA issues and a list of national and location resources that can be used to support LGBTQIA youth are included.

A Brief Guide To British Battlefields-David Clark 2015-02-26 A very readable work of reference offering a survey in chronological order, from AD 84 to 1746, of the major battles which have taken place on British soil, from the Roman occupation to Culloden, the last battle fought on British soil. In this way, the book can be read as a continuous narrative, while each entry also stands alone as a self-contained guide. The battles are grouped into relevant sections (such as the Wars of the Roses, the English Civil Wars and the Jacobite Rebellions), within broader historical periods. Each period is prefaced by a presentation of the nature of warfare and is enhanced by a feature article of specialist interest. Every entry includes a narrative of events leading up to the battle, a vivid description of the battle itself and an assessment of the long and short-term, consequences. In addition, there is useful information for visits, including precise identification of the location, details of access to and features of each site. The book is illustrated throughout with maps and a plate section.

A Brief Guide to Maritime Strategy-James R. Holmes 2019-12-15 A Brief Guide to Maritime Strategy is a deliberately compact introductory work aimed at junior seafarers, those who make decisions affecting the sea services, and those who educate seafarers and decision-makers. It introduces readers to the main theoretical ideas that shape how statesmen and commanders make and execute maritime strategy in times of peace and war. Following in the spirit of Bernard Brodie's Layman's Guide to Naval Strategy, a World War II-era book whose title makes its purpose plain, it will be a companion volume to such works as Geoffrey Till's Seapower and Wayne Hughes's Fleet Tactics and Coastal Combat, the classic treatise that explains how to handle navies in fleet actions. It takes the mystery out of maritime strategy, which should not be an arcane art for practitioners or policy-makers, and will help the next generation think about strategy.

A Brief Guide to Autism Treatments-Elisabeth Hollister Sandberg 2012-10-15 The number of intervention options available for children with autism can be overwhelming for parents. This book provides brief, user-friendly descriptions of the most commonly publicized treatments for autism, summarizing the available information in an objective and accessible way. Each short chapter covers a single treatment from Applied Behavior Analysis to Gluten-Free Casein-Free diets, as well as lesser known therapies such as Hyperbaric Oxygen Therapy. Each includes a definition and description; a summary of the prevailing information gleaned from popular press; an explanation of what the science says; and an idea of potential costs to parents and schools. This straight-talking and practical guide will allow parents of newly-diagnosed children, as well as any professionals working alongside them, to sift through the avalanche of advice and make their own informed choices about treatment.

Writing in Nursing-Thomas Lawrence Long 2016-12-01 Writing in Nursing: A Brief Guide is the ideal, pocket-sized manual for undergraduate nursing students who want to improve their writing. Writing is often a part of many nursing courses, including introductions to health systems, public and community health, leadership, nursing fundamentals, and ethics, and clinical specializations in long-term chronic nursing care, acute medical-surgical care, psychiatric nursing, and child and maternal health. In addition to research papers, nursing students may write reflective essays, article critiques, case reports or case studies, care critiques, poster presentations, oral presentations with PowerPoint or Prezi slides, practice-change recommendations, and discharge summaries or careplans. The aim of Writing in Nursing: A Brief Guide is to provide nursing students with a practical guide to writing, with clear instructions and concrete examples from students and professionals. In lieu of a conventional rhetorical structure, this book will use the nursing process as the framework for its writing strategies: assessment, diagnosis, outcomes/planning, implementation, and evaluation. It will emphasize that writing like a professional nurse requires thinking like one.

An Introduction to Project Management, Sixth Edition-Kathy Schwalbe 2017-09-08 The sixth edition of An Introduction to Project Management has been completely updated to follow the Project Management Institute's PMBOK(r) Guide - Sixth Edition (2017). It includes several new figures, a new section on the PMI talent triangle and the importance of leadership skills, and a new section on an agile approach to project planning. New research, statistics, and real-world examples are included throughout the book. It also incorporates updated information and screenshots from several software tools. Continuing features include a chapter for each process group and a comprehensive case study to illustrate applying tools and techniques throughout the project life cycle. Each chapter includes several real-world examples and references, including opening cases and case wrap-ups, examples of what went right, what went wrong, media snapshots, best practices, and video highlights in each chapter. End of chapter materials include chapter summaries, quick quizzes, discussion questions, and exercises with case studies provided in Appendix C. The free student website includes over fifty template files, online quizzes, data files for Microsoft Project, and much more. A comprehensive, secure instructor site is available with lecture slides, solution files, test banks, etc.

Right and Wrong-Thomas I. White 1988 This “common sense” exploration of the basics of philosophical ethics speaks directly to the reader, and draws examples from real-life situations.

A Brief Guide to Schools, Boarding and Residential-Porter Sargent 1936

Informal Logical Fallacies-Jacob E. Van Vleet 2012-07-10 This is a systematic and concise introduction to more than forty fallacies, from anthropomorphism and argumentum ad baculum, to reductionism and the slippery slope argument. With helpful definitions, relevant examples, and thought-provoking exercises, the author guides the reader through the realms of fallacious reasoning and deceptive rhetoric.

A Brief Guide to Beliefs-Linda Edwards 2001-01-01 Covers the major faiths including alternative movements, neo-paganism, and New Age, offering a comprehensive introduction to each that covers contemporary issues regarding God and the supernatural. Original.

A Brief Guide to Charles Darwin-Cyril Aydon 2013-02-07 Charles Darwin has become one of the most important men in history. The quiet, unsure polymath who avoided confrontation, ensconced in his family home at Down House in Kent, was also a revolutionary who developed his idea of Natural Selection in isolation. Cyril Aydon's short biography is considered one of the best introductions to the life and ideas of Darwin. With Darwin's legacy still in contention and the forthcoming anniversary of the publication of The Origins Species, Aydon's book is a perfect guide to the ideas as well as the man who was recently voted one of the greatest Britons of all time, and certainly one of the most influential thinkers ever.

Publish Like the Pros-Michele Defilippo 2012-06 "Publish Like the Pros: A Brief Guide to Quality Self-Publishing" is a must-read for new authors who want to get it right when self-publishing their books. Self-publishing is a perplexing and ever-shifting landscape; it's easy for authors to get taken in by self-publishing companies that promise the moon but don't deliver. In just 88 pages, "Publish Like the Pros" takes the confusion out of self-publishing and gives authors the six steps to publishing quality professional books that don't scream "I'm self-published!!" The self-publishing author will find everything he or she needs to get started, including cover design, book titles, typesetting, editing, and

proofreading, and a special chapter on book distribution, pricing and marketing. Written by a book designer with years of experience working with both first-time authors and seasoned publishers, "Publish Like the Pros" speaks directly to new authors who want to publish a book that they can feel proud of and that sells! Industry leaders praise "Publish Like the Pros" DeFilippo has written a complete overview of the book industry and the publishing process that will allow both authors and self-publishers to make their way through the self-publishing process quickly and successfully. I was amazed at the up-to-date insights and money-saving advice in this book! Want to do it right? Want to avoid a lot of the mistakes that plague first time self-publishers? Read "Publish Like the Pros" and call 1106 Design. -Amy Collins, owner of The Cadence Group and New Shelves Distribution, <http://www.thecadencegrp.com/distribution> Traditional self-publishing has been hijacked (I should know!). Authors who follow the "do-it-yourself" approach recommended by self-serving POD publishers soon discover that plain covers do not attract buyers. In "Publish Like the Pros: A Brief Guide to Quality Self-Publishing," Michele DeFilippo explains how quality books have always been created-with an eye to the future. Armed with this advice, authors can take full advantage of today's unprecedented opportunity to distribute and promote their books without middlemen, and successfully compete in the book publishing industry. -Dan Poynter, author of "The Self-Publishing Manual" As a book shepherd who turns unpublished writers into well-published authors, I'm constantly guiding authors away from cheap junk and toward choices that create a book that looks and sounds as good as or better than anything coming out of the big publishers. DeFilippo's pleas for professionalism will be very helpful in convincing my clients that it's much better to self-publish the right way-if you want to create a book that will sell copies and influence people. -Shel Horowitz, book shepherd and book marketing specialist, <http://shelhorowitz.com>

A Brief Guide to Star Wars-Brian J. Robb 2012-09-06 George Lucas was a rebel, refusing to make films in the style of the dying studio system, relentlessly pushing the technology of the day, and almost alone in understanding the potential of merchandising; but he was a rebel who built an empire. From the staggering unexpected success of the original Star Wars in 1977, when cinema attendances exceeded 20 million for the first time since 1963, through The Empire Strikes Back and Return of the Jedi, then the 'dark times', the 16 years leading to the blockbusting prequel trilogy - this is the fascinating story of how it all happened. Life-long Star Wars fan and movie journalist Brian J. Robb edited the official Star Wars magazine for a decade and visited the sets of Attack of the Clones and Revenge of the Sith in Australia (observing director George Lucas at work), as well as the famous Skywalker Ranch. He has interviewed many of the stars and crew of all six Star Wars movies.

A Brief Guide To Agatha Christie-Nigel Cawthorne 2014-06-19 Agatha Christie's 80 novels and short-story collections have sold over 2 billion copies in more than 45 languages, more than any other author. When Christie finally killed off her Belgian detective, Hercule Poirot, the year before she herself died, that `detestable, bombastic, tiresome, ego-centric little creep' in Christie's words, received a full-page obituary in the New York Times, the only fictional character ever to have done so. From her first novel, The Mysterious Affair at Styles, a Poirot mystery, to her last, Sleeping Murder, featuring Miss Marple, Crawford explores Christie's life and fiction. Cawthorne examines recurring characters, such as Captain Arthur Hastings, Poirot's Dr Watson; Chief Inspector Japp, his Lestrade, as well as other flat-footed policemen that Poirot outsmarts on his travels; his efficient secretary, Miss Felicity Lemon; another employee, George; and Ariadne Oliver, a humorous caricature of Christie herself. He looks at the writer's own fascinating: her work as a nurse during the First World War; her strange disappearance after her first husband asked for a divorce; and her exotic expeditions with her second husband, the archaeologist Sir Max Mallowan. He examines the author's working life ? her inspirations, methods and oeuvre ? and provides biographies of her key characters, their attire, habits and methods, including Poirot's relationships with women, particularly Countess Vera Rossakoff and Miss Amy Carnaby. In doing so, he sheds light on the genteel world of the country house and the Grand Tour between the wars. He takes a look at the numerous adaptations of Christie's stories for stage and screen, especially Poirot's new life in the eponymous long-running and very successful TV series.

A Brief Guide to Brief Writing-Janet S. Kole 2014-08-14 In the third in a series of practice guides by experienced litigator Janet Kole, Covering topics that A Brief Guide to Brief Writing covers topics such as ethical principles, lower court/appellate court distinctions, and JDAs. The author's honest and direct guidelines will help shape the brief writing of both veteran and new attorneys.

The Courage to Succeed: A Brief Guide to Cultivating Soulful Prosperity in Life and Work-

SAGE Brief Guide to Marketing Ethics-SAGE Publications 2012 With key terms and concepts related to marketing ethics presented in a short, easy-to-use format, this guide is an essential companion for marketing courses or as a reference for students and practitioners who would like to learn more about the basics of ethical marketing. The text is divided into four sections which contain important keywords that relate to those sections: Business Ethics, Ethics and the Marketing Mix, Ethics and the Promotional Mix, and Special Topics in Marketing Ethics. Each keyword entry is written by a scholar drawn from the fields of business and marketing ethics, and is a comprehensive essay on such crucial topics as ethical issues in pricing, green marketing, and deceptive advertising. Each essay includes a list of references and suggested readings for each article so that readers can find more information on those issues they are most interested in.

The Sounds of Poetry-Robert Pinsky 2014-08-19 The Poet Laureate's clear and entertaining account of how poetry works. "Poetry is a vocal, which is to say a bodily, art," Robert Pinsky declares in The Sounds of Poetry. "The medium of poetry is the human body: the column of air inside the chest, shaped into signifying sounds in the larynx and the mouth. In this sense, poetry is as physical or bodily an art as dancing." As Poet Laureate, Pinsky is one of America's best spokesmen for poetry. In this fascinating book, he explains how poets use the "technology" of poetry--its sounds--to create works of art that are "performed" in us when we read them aloud. He devotes brief, informative chapters to accent and duration, syntax and line, like and unlike sounds, blank and free verse. He cites examples from the work of fifty different poets--from Shakespeare, Donne, and Herbert to W. C. Williams, Frost, Elizabeth Bishop, C. K. Williams, Louise Glück, and Frank Bidart. This ideal introductory volume belongs in the library of every poet and student of poetry.

Revised an Introduction to Project Management, Fifth Edition-Kathy Schwalbe 2016-05-12 This text updates Appendix A for Project 2016 versus 213. The other chapters and pagination are the same as the original fifth edition. Based on user feedback, the fifth edition of An Introduction to Project Management provides a separate chapter for planning integration and scope management and for planning time and cost management. Additional examples are provided for creating work breakdown structures and schedules. It also includes information on Basecamp, a free web-based project management tool, along with a user guide. In addition to updating many references and examples, this edition continues to include several popular features: - Follows the Project Management Institute's PMBOK(r) Guide, Fifth Edition (2013) - Has chapters for each process group and a comprehensive case study to illustrate applying tools and techniques throughout the project life cycle - Includes a Guide for using Microsoft Project - Provides a free trial of MatchWare's MindView Business software ([www.matchware.com/intropm](http://www.matchware.com/intropm)), a tool for creating mind maps, Gantt charts, and other project documents - Uses real-world examples and references, including opening cases and case wrap-ups, examples of what went right, what went wrong, media snapshots, best practices, and video highlights in each chapter - End of chapter materials include chapter summaries, quick quizzes, discussion questions, and exercises, with case studies provided in Appendix C -Comprehensive, secure instructor site available with lecture slides, solution files, test banks, etc. -Free Web site includes over fifty template files, online quizzes and games, data files for Microsoft Project, and much more. Visit the free companion Web site at [www.intropm.com](http://www.intropm.com).

A Clinician's Brief Guide to the Mental Capacity Act-Nick Brindle 2013-04 This easy-to-read book guides clinicians through the parts of the Mental Capacity Act 2005 that they need to understand and use in their daily practice. This act now gives clinicians the authority to provide medical care and treatment to people (over 16 years) who lack the capacity to consent for themselves.

SAGE Brief Guide to Marketing Ethics-SAGE Publications 2012 With key terms and concepts related to marketing ethics presented in a short, easy-to-use format, this guide is an essential companion for marketing courses or as a reference for students and practitioners who would like to learn more about the basics of ethical marketing. The text is divided into four sections which contain important keywords that relate to those sections: Business Ethics, Ethics and the Marketing Mix, Ethics and the Promotional Mix, and Special Topics in Marketing Ethics. Each keyword entry is written by a scholar drawn from the fields of business and marketing ethics, and is a comprehensive essay on such crucial topics as ethical issues in pricing, green marketing, and deceptive advertising. Each essay includes a list of references and suggested readings for each article so that readers can find more information on those issues they are most interested in.

A Brief Guide to Ideas-William Raeper 2000 A popular introduction to the history of Western religion and philosophy, this volume contains information on all familiar names in the fields as well as more obscure contributors to the broad scope of intellectual pursuit.

A Brief Guide to U.S. Higher Education-American Council on Education 2007 This guide provides a brief overview of the structure and workings of higher education in the United States. It is designed for policy makers, institutional leaders, faculty members, and students outside the United States, as well as Americans who are interested in general information on the U.S. higher education system. [p.1].

Strategic Supervision-Peter J. Pecora 2010 Strategic Supervision is a brief, practical guide to the most important aspects of supervisory leadership and personnel management within the social work environment. This is an applications-

oriented book aimed at helping practitioners to problem-solve, lead teams and support multi-cultural and other forms of diverse staffing. A hands-on guide, designed for working with employees having performance difficulties and explaining how using a clear, but thorough, performance planning and review process is essential to best practice. It also offers a management tool for working with Equal Employment Opportunity, Affirmative Action and other nondiscriminatory practices in hiring and promotion activities.

A Concise Guide to Understanding Suicide-Stephen H. Koslow 2014-09-18 Suicide rates continue to increase globally. The volume of research in this field has also expanded rapidly. In A Concise Guide to Understanding Suicide, leading researchers and clinicians provide a concise review of recent literature, report solutions achieved and give practical guidance for patient care to aid understanding and help prevent suicide. Each chapter is highly focused to provide pertinent information covering all major aspects of the field, from epidemiology and theories of causation through to treatment and prevention. This text will educate practising clinicians (psychologists, psychiatrists, nurses, counsellors, and emergency room personnel) and other health care workers and researchers, as well as providing a pathway for undergraduate and graduate students interested in furthering their understanding of the complexities surrounding suicide. Further, mental health professionals and those in the social sciences will be extremely interested in this monograph, as will the University community, armed forces and interested lay public.

A Brief Guide to Star Trek-Brian J. Robb 2012 The essential guide to the classic TV series and the movies.

A Concise Guide to the Practice (contentious and Non-contentious) of the Court of Probate, Ireland, and Its District Registries-George Hill Smith 1877

A Brief Guide to Ghost Hunting-Leo Ruickbie 2013 'A Brief Guide to Ghost Hunting' leads us through the process of ghost hunting, from initially weighing the first report, to choosing equipment, and investigating and identifying the phenomena, with an analysis of the best places to go looking, methods of contacting the spirit world, how to explain paranormal activity and, crucially, how to survive the encounter.

SAGE Brief Guide to Business Ethics-SAGE Publications 2011-03-14 This guide to business ethics provides key terms and concepts related to business ethics in a short, easy-to-use format. It provides objective coverage of theories, corporate social responsibility, human resources issues, consumer protection, and ethical issues in marketing and advertising. It is an ideal supplement for business ethics courses or as a reference for students and practitioners who would like to learn more about the basics of business ethics.

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