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A Guide to the Project Management Body of Knowledge (PMBOK(R) Guide-Sixth Edition / Agile Practice Guide Bundle (HINDI)-Project Management Institute 2019-08-05 To support the broadening spectrum of project delivery approaches, PMI is offering A Guide to the Project Management Body of Knowledge (PMBOK® Guide) - Sixth Edition as a bundle with its latest, the Agile Practice Guide. The PMBOK® Guide - Sixth Edition now contains detailed information about agile; while the Agile Practice Guide, created in partnership with Agile Alliance®, serves as a bridge to connect waterfall and agile. Together they are a powerful tool for project managers. The PMBOK® Guide - Sixth Edition - PMI's flagship publication has been updated to reflect the latest good practices in project management. New to the Sixth Edition, each knowledge area will contain a section entitled Approaches for Agile, Iterative and Adaptive Environments, describing how these practices integrate in project settings. It will also contain more emphasis on strategic and business knowledge—including discussion of project management business documents—and information on the PMI Talent Triangle™ and the essential skills for success in today's market. Agile Practice Guide has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the Project Management Body of Knowledge (PMBOK® Guide) - Sixth Edition, and was developed as the result of collaboration between the Project Management Institute and the Agile Alliance.

Project Management Communications Bible-William Dow, PMP 2010-06-11

PMP Project Management Professional Exam Study Guide-Kim Heldman 2007-07-30 The most comprehensive PMP Exam study package on the market Prepare for the demanding PMP certification exam with this Deluxe Edition of our PMP: Project Management Professional Exam Study Guide, Fourth Edition. Featuring a bonus workbook with over 200 extra pages of exercises, this edition also includes six practice exams, over two hours of audio on CD to help you review, additional coverage for the CAPM (Certified Associate in Project Management) exam, and much more. Full coverage of all exam objectives in a systematic approach, so you can be confident you're getting the instruction you need for the exam Bonus workbook section with over 200 pages of exercises to help you master essential charting and diagramming skills Practical hands-on exercises to reinforce critical skills Real-world scenarios that put what you've learned in the context of actual job roles Challenging review questions in each chapter to prepare you for exam day Exam Essentials, a key feature in each chapter that identifies critical areas you must become proficient in before taking the exam A handy tear card that maps every official exam objective to the corresponding chapter in the book, so you can track your exam prep objective by objective Featured on the CD SYBEX TEST ENGINE: Test your knowledge with advanced testing software. Includes all chapter review questions and bonus exams. ELECTRONIC FLASHCARDS: Reinforce your understanding with flashcards that can run on your PC, Pocket PC, or Palm handheld. AUDIO INSTRUCTION: Fine-tune your project management skills with more than two hours of audio instruction from author Kim Heldman. Also on the CD, you'll find the entire book in searchable and printable PDF. Study anywhere, any time, and approach the exam with confidence.

Information Technology Project Management-Kathy Schwalbe 2015-11-04 Readers discover exciting opportunities and challenges in technology today with Schwalbe's INFORMATION TECHNOLOGY PROJECT MANAGEMENT, 8E. This unique book demonstrates principles distinctive to managing information technology (IT). No book offers more insights and tools for IT project management success, including updates that reflect the latest PMBOK Guide. This edition weaves theory with successful practices for an integrated focus on the concepts, tools, and techniques that are most effective today. This is the only text to apply all 10 project management knowledge areas to IT projects. Readers master skills in project integration, scope, time, cost, quality, human resource, communications, risk, procurement, and stakeholder management as well as all five process groups -- initiating, planning, executing, monitoring and controlling, and closing. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Enterprise Project Management-Hagit Landman 2008-07-15 This is the first book to provide instruction on how to implement an EPM solution in an organization based on the Project Management Institute's standardized processes and how to configure the supporting tools from Microsoft products and solutions.

Templates For Managing Training Projects-Willis H. Thomas, PhD, PMP 2014-12-29 Are you reinventing the wheel each time you create a training project? Organize your way to efficiency with project management templates and tools specifically designed for training professionals. This book is at its core a bank of training knowledge. Each customizable template is practical to use on training-related projects or ongoing operations. In this book you will find: forms to help you manage all aspects of your training project helpful information to guide you as you institute an information system for your training department templates that help you deliver business results and business success. Using good forms correctly can greatly increase productivity and consistency within a distributed network of project team members. Whether you are a project manager who has training responsibilities, or a trainer responsible for managing projects, this guide offers tools you need to maximize efficiency.

Lean Sigma-Ian Wedgwood PhD 2006-10-10 The Practical, Easy-to-Use Guide to Lean Sigma Problem-Solving Lean Sigma delivers results—if you use the right tools and techniques. In Lean Sigma: A Practitioner's Guide, Dr. Ian Wedgwood captures best-practice Lean Sigma experience from multiple projects and industries, helping any professional identify the solution that will work best—and implement it. Wedgwood's exclusive "project roadmaps" present the fastest, most effective route to solving a wide range of problems—and explain why those solutions make sense. His "discovery roadmaps" help you identify potential Lean Sigma projects, even in processes where there are no obvious targets. Whether you're a Green Belt, Black Belt, Master, Project Champion, Sponsor, Deployment Leader, or consultant, this book will help you use Lean Sigma to solve far more problems, far more rapidly, and far more effectively.

Project Management JumpStart-Kim Heldman 2018-09-07 An informative introduction for those considering a career in project management Project Management JumpStart offers a clear, practical introduction to the complex world of project management, with an entertaining approach based on real-world application. Fully revised to align with a Guide to the Project Management Body of Knowledge -PMBOK Guide®, 6th edition, this book provides an overview of the field followed by an exploration of current best practices. The practical focus facilitates retention by directly linking critical concepts to your everyday work, while the close adherence to PMBOK guidelines makes this book the perfect starting point for those considering certification to earn either PMP or CompTIA Project+ credentials. Project management is a top-five, in-demand skill in today's workplace, and the demand has spread far beyond IT to encompass nearly every industry; any organization that produces goods or services, whether for profit or not, has a vested interest in ensuring that projects are completed on time, on budget, and to the satisfaction of the client—this is the heart of the project management function. Let Kim Heldman, bestselling author of PMP Study Guide and CompTIA Project+ Study Guide, walk you through the basic principles and practices to help you build a strong foundation for further training. Understand current project management methods and practices Explore project management from a practical perspective Delve into illustrative examples that clarify complex issues Test your understanding with challenging study questions Trillions of dollars are invested in various projects around the world each year, and companies have learned that investing in qualified project management professionals pays off in every aspect of the operation. If you're considering a career in project management, Project Management JumpStart provides an excellent introduction to the field and clear direction for your next steps.

Organizational Project Management Maturity Model (OPM3®) Knowledge Foundation-Project Management Institute 2013-08-01 Organizations turn to OPM3® because it helps them bridge the gap between strategy and individual

projects, and provides a way to advance strategic interests through the application of project management principles and practices. Organizational Project Management Maturity Model (OPM3®) - Third Edition is the result of years of development and continues to build on the foundation formed by the input of hundreds of project management practitioners and consultants from countries around the world.

The 12 Pillars of Project Excellence-Adil F. Dalal 2011-10-17 Asking tough questions about the current state of project management, The 12 Pillars of Project Excellence: A Lean Approach to Improving Project Results provides groundbreaking techniques to achieve excellence in project leadership that can result in six sigma type results or failure-free projects. It unveils novel solutions and breakthrough concep

Project Management Guidebook-

SharePoint for Project Management-Dux Raymond Sy 2008-10-17 "If you are a project manager looking for a technology-based, easily implemented, and usable solution for project communications, document management, and general project organization, this book is for you!"-Susan Weese, PgMP, President and Founder, Rhyming Planet Most companies don't understand SharePoint's power, and use it simply to share documents or spreadsheets. This hands-on book demonstrates how SharePoint can also help you organize and manage complex projects. With SharePoint for Project Management, you'll not only understand how to apply common and practical project management concepts in SharePoint, you'll learn how to build a Project Management Information System (PMIS), customized to your project, that can efficiently coordinate communication and collaboration among team members. With this book, you will: Learn to apply key project management techniques by leveraging SharePoint as a PMIS Track a case study that illustrates the circumstances and processes of an effective SharePoint PMIS Appropriately define access permissions for project stakeholders and team members Centralize project documents and keep track of document history with version control Automate project reporting mechanisms and generate on-demand status reports Track project schedules, control changes, and manage project risks Integrate project management tools such as Excel, Microsoft Project, PowerPoint, and Outlook Each chapter includes activities that let you practice what you learn. Most SharePoint books are either too introductory (for end users), or too technical (for system administrators). SharePoint for Project Management is just what project managers like you need to learn how to harness the organizational abilities of this powerful software. PM Crash Course for IT Professionals-Rita Mulcahy 2005-10-01 Real-world project management tools and techniques you can start using today! IT professionals are often faced with extremely challenging project deployments, as well as initiatives that are mission-critical to their organizations. For IT project managers, a strong understanding of the discipline of project management can be invaluable—both to success with individual projects and to their overall careers. However, most books and training materials on project management pay little or no attention to the unique challenges IT project managers face. PM Crash Course™ for IT Professionals is full of project management tools that you can apply immediately to your IT projects—to deliver them on time, on budget, and with fewer headaches. Authored by world-renowned project management trainer Rita Mulcahy, this book will help you get your IT projects back on track using proven, real-world project management tools and techniques. This revolutionary Course in a Book® covers the basics of project management, including planning, scheduling, budgeting, and more. It also moves beyond the basics to cover a number of real-world project management tools and techniques for IT initiatives. The authors provide indispensable practical checklists, templates, and exercises to reinforce your learning of these concepts. The book includes dozens of tricks, insights, and contributions from real project managers sharing what has made a difference for them when managing real-world projects. If you are looking for easy-to-use tools and processes to make an immediate impact on your current IT project, PM Crash Course™ for IT Professionals is the resource for you. Rita Mulcahy, PMP, founder and CEO of RMC Project Management, is the most popular project management author in the world. Since 1991, hundreds of thousands of project managers have utilized her 30+ best-selling books and resources to expand their project management knowledge and further their careers. Real-World Issues Covered: • Understanding why IT projects fail—and preventing failure • Defining effective IT project charters and requirements • Organizing IT roadmaps into manageable projects • Capturing, creating, and using historical data • Establishing “soft” and “hard” project metrics and milestones • Defining project scope, and avoiding scope creep • Identifying and managing stakeholders and expectations • Choosing the right PM tools for your needs—including in-house, hosted, and cloud-based solutions A Guide to the Business Analysis Body of Knowledge-IIBA 2009 "Business analysis involves understanding how organizations function to accomplish their purposes and defining the capabilities an organization requires to provide products and services to external stakeholders. ... [This guide contains] a framework that describes the business analysis tasks that must be performed in order to understand how a solution will deliver value to the sponsoring organization." - page 3.

A Project Manager's Book of Forms-Cynthia Snyder Dionisio 2017-10-31 Essential project management forms aligned to the PMBOK® Guide—Sixth Edition A Project Manager's Book of Forms is an essential companion to the Project Management Institute's A Guide to the Project Management Body of Knowledge. Packed with ready-made forms for managing every stage in any project, this book offers both new and experienced project managers an invaluable resource for thorough documentation and repeatable processes. Endorsed by PMI and aligned with the PMBOK® Guide, these forms cover all aspects of initiating, planning, executing, monitoring and controlling, and closing; each form can be used as-is directly from the book, or downloaded from the companion website and tailored to your project's unique needs. This new third edition has been updated to align with the newest PMBOK® Guide, and includes forms for agile, the PMI Talent Triangle, technical project management, leadership, strategic and business management, and more. The PMBOK® Guide is the primary reference for project management, and the final authority on best practices—but implementation can quickly become complex for new managers on large projects, or even experienced managers juggling multiple projects with multiple demands. This book helps you stay organized and on-track, helping you ensure thorough documentation throughout the project life cycle. Adopt PMI-endorsed forms for documenting every process group Customize each form to suit each project's specific needs Organize project data and implement a repeatable management process Streamline PMBOK® Guide implementation at any level of project management experience Instead of wasting time interpreting and translating the PMBOK® Guide to real-world application, allow PMI to do the work for you: A Project Manager's Book of Forms provides the PMBOK®-aligned forms you need to quickly and easily implement project management concepts and practices.

PMP Rapid Review-Sean Whitaker 2013-08-15 Assess your readiness for the updated PMP Exam—and quickly identify where you need to focus and practice. This practical, streamlined guide walks you through each exam task, providing "need to know" checklists, review questions, tips, and links to further study—all designed to help bolster your preparation. Reinforce your exam prep with a Rapid Review of these tasks: Initiating the project Planning the project Executing the project Monitoring and controlling the project Closing the project This book is an ideal complement to the in-depth training of the Microsoft Press Training Kit and other exam-prep resources for the PMP Exam aligned with the Guide to the Project Management Body of Knowledge (PMBOK Guide), Fifth Edition.

PMP Certification All-In-One Desk Reference For Dummies-Gerald Everett Jones 2011-09-20 Each book covers all the necessary information a beginner needs to know about a particular topic, providing an index for easy reference and using the series' signature set of symbols to clue the reader in to key topics, categorized under such titles as Tip, Remember, Warning!, Technical Stuff and True Story.

Head First PMP-Jennifer Greene 2018-09-11 What will you learn from this book? Head First PMP teaches you the latest principles and certification objectives in The PMBOK® Guide in a unique and inspiring way. This updated fourth edition takes you beyond specific questions and answers with a unique visual format that helps you grasp the big picture of project management. By putting PMP concepts into context, you'll be able to understand, remember, and apply them—not just on the exam, but on the job. No wonder so many people have used Head First PMP as their sole source for passing the PMP exam. This book will help you: Learn PMP's underlying concepts to help you understand the PMBOK principles and pass the certification exam with flying colors Get 100% coverage of the latest principles and certification objectives in The PMBOK® Guide, Sixth Edition Make use of a thorough and effective preparation guide with hundreds of practice questions and exam strategies Explore the material through puzzles, games, problems, and exercises that make learning easy and entertaining Why does this book look so different? Based on the latest research in cognitive science and learning theory, Head First PMP uses a visually rich format to engage your mind, rather than a text-heavy approach that puts you to sleep. Why waste your time struggling with new concepts? This multi-sensory learning experience is designed for the way your brain really works.

Understanding Project Management-Dave C. Barrett 2018-08-01 Understanding Project Management takes a refreshingly real-world approach to the effective planning and execution of a project, breaking it down into a series of practical processes that readers can apply to any industry. In clear, accessible language, Dave C. Barrett discusses the most critical concepts for each phase of a project and brings the process to life by applying it to an ongoing case study of a fictional company that is launching a new product. Readers will follow this moderately complex project from inception to completion and have the opportunity to explore the project manager's thoughts and actions throughout the execution of the plan. The case study is accompanied by numerous sample project documents that further illustrate best practices in a real-life context. This practical guide reinforces the importance of managing the scope, quality, schedule, and budget of a project and covers the less tangible factors that can lead to a project's success. Offering concrete strategies, tools, and prepared templates for practical application, the book is an ideal resource for aspiring project managers in a classroom setting and junior to intermediate project management professionals.

Mastering Project Management Integration and Scope-Dietmar Sokowski 2015-02-05 Mastering Project Management Integration and Scope gives managers powerful insights and tools for addressing the most crucial success factor in

any project: completely and accurately defining project objectives and deliverables, and transforming your definitions into effective requirements and an integrated project plan. This book is part of a new series of six cutting-edge project management guides for both working practitioners and students. Like all books in this series, it offers deep practical insight into the successful design, management, and control of complex modern projects. Using real case studies and proven applications, expert authors show how multiple functions and disciplines can and must be integrated to achieve a successful outcome. Individually, these books focus on realistic, actionable solutions, not theory. Together, they provide comprehensive guidance for working project managers at all levels, as well as indispensable knowledge for anyone pursuing PMI/PMBOK certification or other accreditation in the field.

A Practical Guide to Project Management-David A. Grootenhuis 2001-06-10 A Practical Guide to Project Management is a clear, concise tool for busy managers to help them plan, organize and execute projects. Written by an experienced and successful project manager, it offers insight into how to lead a group through a defined process and reach the desired goals. While the book focuses on the corporate environment, the concepts presented are applicable to any project situation. Topics include goal definition, team structure, the importance of a Project Charter, developing a plan, establishing a budget, organizing and facilitating meetings, monitoring progress, project documentation, communication, staying on schedule, resolving conflict and evaluating the project when complete. The book includes document templates and a sample project. There are "games" that can be used to develop plans, suggestions on communicating meeting results without meeting minutes and methods to streamline project documentation. A Practical Guide to Project Management provides what managers need to complete initiative on time, on budget and with the desired results.

Delivering Exceptional Project Results-Jamal Moustafaev 2010-09-15 "Leading companies that are positioning themselves for the future rather than the present are asking the project managers to participate in project selection, scoping, and estimation as well as management. Delivering Exceptional Project Results offers a glimpse into the future role of the project manager." —Harold Kerzner, Ph.D., Best-selling Author, Professor Emeritus, Baldwin-Wallace College "I really enjoyed reading this book. The chapters, full of valuable insights well beyond the typical project management presentations, are introduced with diverse and engaging historic case examples. Executives will find the latter part of the book particularly valuable as new solutions are offered for those seemingly intractable problems within project portfolio management." —R. Max Wideman, Fellow PMI, AEW Services and Management Consulting "Delivering Exceptional Project Results is a definite must read for any executive, functional director or project manager. The author clearly demonstrates how to deliver successful products and services by employing proper project selection, scoping and management techniques. This book provides you with practical, hands-on tools and techniques that can be deployed on your own projects right away." —Matt Walters, Director of Technology, Tyze Personal Networks This unique "how to" implementation guide unifies project management, portfolio management, and requirements engineering into one proven, comprehensive best practice framework to help organizations deliver exceptional project results on a consistent basis. It explains best practices for assessing project value, categorizing and prioritizing projects, balancing portfolio mix, determining and managing project pipeline throughput capacity, and aligning strategy to maximize results and minimize risks. Delivering Exceptional Project Results transcends differences in the various "types" of project management, such as traditional or agile, and focuses on economic principles, methodologies, skills, tools, and techniques that can be applied successfully at companies in any industry. It also includes six downloadable templates for documenting project charters, plans, meeting minutes, change requests, status reports, and summary/lessons learned reports — available from the Web Added Value™ Download Resource Center at www.jrosspub.com

PMP Exam Cram-Michael Solomon 2014-10-24 PMP Exam Cram, Fifth Edition Project Management Professional Covers the PMBOK Fifth Edition and 2013 Exam PMP Exam Cram, Fifth Edition, is the perfect study guide to help you pass the 2013 PMP Exam. It provides coverage and practice questions for every exam topic. The book contains an extensive set of preparation tools such as quizzes and Exam Alerts, while the CD-ROM provides real-time practice and feedback with a 200-question test engine. Covers the critical information you'll need to know to score higher on your exam! --Approach the project management process from PMI's views on project management --Understand the project management framework --Properly initiate projects --Understand the project planning process --Complete the planned project work --Monitor project work and make necessary changes --Close projects CD Features 200 Practice Questions! --Detailed explanations of correct and incorrect answers --Multiple test modes --Random questions and order of answers --Coverage of each PMP exam topic Pearson IT Certification Practice Test minimum system requirements: Windows XP (SP3), Windows Vista (SP2), Windows 7, or Windows 8 Professional; Microsoft .NET Framework 4.0 Client; Pentium class 1GHz processor (or equivalent); 512MB RAM; 650MB hard disk space plus 50MB for each downloaded practice exam; access to the Internet to register and download exam databases

On Time! on Track! on Target!-Bonnie Biafore 2006 Provides information on using Microsoft Project to successfully manage a project, covering such topics as defining objectives, tracking progress, estimating costs, and documenting project history.

A Project Manager's Book of Forms-Cynthia Snyder Stackpole 2013-01-28 A compendium of ready-made forms for managing every project in line with the latest PMBOK® Guide—Fifth Edition This valuable companion to the Project Management Institute's A Guide to the Project Management Body of Knowledge (PMBOK® Guide)—Fifth Edition presents a comprehensive and practical set of forms and reports that help project managers apply the concepts and practices described in the PMBOK® Guide. Designed specifically to assist both new and experienced project managers in handling all aspects of a project, this edition of A Project Manager's Book of Forms contains forms that cover all the process groups: initiating, planning, executing, monitoring and controlling, and closing. It also includes some forms not mentioned in the PMBOK® Guide, which you will find helpful in managing your project. Use the forms as a guide in collecting and organizing project information, or as a template for ensuring a set of consistent data on all projects. The forms can also be adopted on an organizational level to enable a repeatable approach to project management. Completely editable electronic versions of all the blank forms, in Microsoft Office-compatible format, are available on an accompanying website. You may use them as is or tailor them to your own needs. The PMBOK® Guide covers the processes for managing a project; this book gives you a handy road map of forms to use to make every project just a bit smoother from start to finish. (PMBOK is a registered marks of the Project Management Institute, Inc.)

Project Scope Management-Jamal Moustafaev 2014-12-03 Incomplete or missed requirements, omissions, ambiguous product features, lack of user involvement, unrealistic customer expectations, and the proverbial scope creep can result in cost overruns, missed deadlines, poor product quality, and can very well ruin a project. Project Scope Management: A Practical Guide to Requirements for Engineering, Product, Construction, IT and Enterprise Projects describes how to elicit, document, and manage requirements to control project scope creep. It also explains how to manage project stakeholders to minimize the risk of an ever-growing list of user requirements. The book begins by discussing how to collect project requirements and define the project scope. Next, it considers the creation of work breakdown structures and examines the verification and control of the scope. Most of the book is dedicated to explaining how to collect requirements and how to define product and project scope inasmuch as they represent the bulk of the project scope management work undertaken on any project regardless of the industry or the nature of the work involved. The book maintains a focus on practical and sensible tools and techniques rather than academic theories. It examines five different projects and traces their development from a project scope management perspective—from project initiation to the end of the execution and control phases. The types of projects considered include CRM system implementation, mobile number portability, port upgrade, energy-efficient house design, and airport check-in kiosk software. After reading this book, you will learn how to create project charters, high-level scope, detailed requirements specifications, requirements management plans, traceability matrices, and a work breakdown structure for the projects covered.

Work Breakdown Structures-Eric S. Norman 2010-09-23 Understand and apply new concepts regarding Work Breakdown Structures The Work Breakdown Structure (WBS) has emerged as a foundational concept and tool in Project Management. It is an enabler that ensures clear definition and communication of project scope while performing a critical role as a monitoring and controlling tool. Created by the three experts who led the development of PMI®'s Practice Standard for Work Breakdown Structures, Second Edition, this much-needed text expands on what the standard covers and describes how to go about successfully implementing the WBS within the project life cycle, from initiation and planning through project closeout. Filling the gap in the literature on the WBS, Work Breakdown Structures: The Foundation for Project Management Excellence gives the reader an understanding of: The background and key concepts of the WBS WBS core characteristics, decomposition, representations, and tools Project initiation and the WBS, including contracts, agreements, and Statements of Work (SOW) Deliverable-based and activity-based management Using the WBS as a basis for procurement and financial planning Quality, risk, resource, and communication planning with the WBS The WBS in the executing, monitoring, and controlling phases New concepts regarding the representation of project and program scope Verifying project closeout with the WBS Using a real-life project as an example throughout the book, the authors show how the WBS first serves to document and collect information during the initiating and planning phases of a project. Then, during the executing phase, the authors demonstrate how the WBS transitions to an active role of project decision-support, serving as a reference and a source for control and measurement. (PMI is a registered mark of Project Management Institute, Inc.)

Information Technology Project Management, Revised-Kathy Schwalbe 2013-09-09 Discover exciting behind-the-scenes opportunities and challenges in technology today with Schwalbe's unique INFORMATION TECHNOLOGY PROJECT

MANAGEMENT, REVISED 7E. This one-of-a-kind book demonstrates the principles distinctive to managing information technology (IT) projects that extend well beyond standard project management requirements. No book offers more up-to-the minute insights and software tools for IT project management success, including updates that reflect the latest PMBOK Guide, 5th edition, the global standard for managing projects and earning certification. The book weaves today's theory with successful practices for an understandable, integrated presentation that focuses on the concepts, tools, and techniques that are most effective today. INFORMATION TECHNOLOGY PROJECT MANAGEMENT is the only book to apply all ten project management knowledge areas to IT projects. You master skills in project integration, scope, time, cost, quality, human resource, communications, risk, procurement, and stakeholder management as well as all five process groups--initiating, planning, executing, monitoring and controlling, and closing. Intriguing examples from familiar companies featured in today's news, a new Agile case, opportunities with MindView software, and a new chapter on project stakeholder management further ensure you are equipped to manage information technology projects with success. The REVISED Seventh Edition has updated Appendix A for Microsoft Project 2013. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Collaboration Tools for Project Managers-Elizabeth Harrin 2016-04-01 In Collaboration Tools for Project Managers, Elizabeth Harrin builds upon her 2010 book, Social Media for Project Managers, by providing the latest information, success stories, and an easy-to-follow guide to implementing online collaboration tools and helping to overcome obstacles. In order to communicate faster, work virtually with people across the globe, and get better business results, project teams should explore how online collaboration tools can deliver project success and improve business value.

Scrum Mastery-Geoff Watts 2013-05-30 The basics of being a ScrumMaster are fairly straightforward: At face value all a ScrumMaster needs to do is facilitate the Scrum process and remove impediments. But being a great ScrumMaster, one who truly embodies the principles of servant-leadership and helps move a team to the high performance levels possible with Scrum, is much harder and much more elusive. In this book Geoff shares a collection of stories and practical guidance, drawn from over ten years of coaching numerous Scrum teams that will guide you on your path to greatness. In this book you will learn: * The skills and characteristics of great ScrumMasters * How to generate, maintain and increase engagement from the team * How to increase the effectiveness of the Scrum meetings, such as retrospectives and daily scrums. * How to foster a more creative and collaborative team * How to increase the performance of the team * How to know when you are a successful ScrumMaster Scrum Mastery is for practicing ScrumMasters who want to develop themselves into a great servant-leader capable of taking their teams beyond simple process compliance. Mike Cohn, in his foreword for the book, said: "Most books rehash well-trod territory and I don't finish them any wiser. I am positive I will be referring back to this book for many years" Roman Pichler said: "I am thoroughly impressed with how comprehensive and well-written the book is. It will be indispensable for many people"

Healthcare Project Management-Kathy Schwalbe 2013-05-29 Professor Kathy Schwalbe, author of Information Technology Project Management, Seventh Edition and An Introduction to Project Management, Fifth Edition, has teamed up with Dan Furlong to provide this much-needed text for healthcare students and professionals. Dan manages the Project Management Office for the Medical University of South Carolina and also teaches project management in their Master in Health Administration program. Unique Features: Uses the Project Management Institute's PMBOK(r) Guide, Fifth Edition (2013) Provides in-depth examples for initiating, planning, executing, monitoring and controlling, and closing healthcare projects Includes over 60 template files and samples of important project documents (a business case, project charter, scope statement, project schedule, change request, quality control charts, etc.) Features in each chapter provide real-world examples and references, including Opening Cases and Case Wrap-Ups, examples of What Went Right, What Went Wrong, Media Snapshots, Best Practices, Video Highlights, and Healthcare Perspectives related to project management Includes a Brief Guide to Microsoft Project 2013, the most popular project management software today, with a free 60-day trial available from Microsoft Provides healthcare industry case studies and other teaching resources Includes a companion Web site with interactive quizzes, template files, links to sites mentioned in the text, and much more Instructors can access a secure site with lecture slides, test banks, etc. Visit www.healthcarepm.com for more information"

Practice Standard for Project Risk Management-Project Management Institute 2009-06-01 The Practice Standard for Project Risk Management covers risk management as it is applied to single projects only. It does not cover risk in programs or portfolios. This practice standard is consistent with the PMBOK® Guide and is aligned with other PMI practice standards. Different projects, organizations and situations require a variety of approaches to risk management and there are several specific ways to conduct risk management that are in agreement with principles of Project Risk Management as presented in this practice standard.

Fundamentals of Project Management-James P. Lewis 2002 Updated concepts and tools to set up project plans, schedule work, monitor progress-and consistently achieve desired project results.In today's time-based and cost-conscious global business environment, tight project deadlines and stringent expectations are the norm. This classic book provides businesspeople with an excellent introduction to project management, supplying sound, basic information (along with updated tools and techniques) to understand and master the complexities and nuances of project management. Clear and down-to-earth, this step-by-step guide explains how to effectively spearhead every stage of a project-from developing the goals and objectives to managing the project team-and make project management work in any company. This updated second edition includes: * New material on the Project Management Body of Knowledge (PMBOK) * Do's and don'ts of implementing scheduling software* Coverage of the PMP certification offered by the Project Management Institute* Updated information on developing problem statements and mission statements* Techniques for implementing today's project management technologies in any organization-in any industry.

Project Management Case Studies-Harold Kerzner 2017-04-11 THE #1 PROJECT MANAGEMENT CASE STUDIES BOOK NOW FEATURING NEW CASES FROM DISNEY, THE OLYMPICS, AIRBUS, BOEING, AND MORE After on-the-job experience, case studies are the most important part of every project manager's training. This Fifth Edition of Project Management Case Studies features more than one hundred case studies that detail projects at high-profile companies around the world. These cases offer you a unique opportunity to experience, first-hand, project management in action within a variety of contexts and up against some of the most challenging conditions any project manager will likely face. New to this edition are case studies focusing on agile and scrum methodologies. Contains 100-plus case studies from companies that illustrate both successful and not-so-successful project management Represents an array of industries, including medical and pharmaceutical, aerospace, entertainment, sports, manufacturing, finance, telecommunications, and more Features 18 new case studies, including high-profile cases from Disney, the Olympics, Boeing 787 Dreamliner, and Airbus 380 Follows and supports preparation for the Project Management Professional (PMP)® Certification Exam Experienced PMs, project managers in training, and students alike will find this book to be an indispensable resource whether used as a standalone or combined with the bestselling Project Management: A Systems Approach to Planning, Scheduling, and Controlling, 12th Edition. PMI, CAPM, PMBOK, PMP and Project Management Professional are registered marks of the Project Management Institute, Inc.

The Fast Forward MBA in Project Management-Eric Verzuh 2015-11-09 The all-inclusive guide to exceptional project management The Fast Forward MBA in Project Management is the comprehensive guide to real-world project management methods, tools, and techniques. Practical, easy-to-use, and deeply thorough, this book gives you answers you need now. You'll find the cutting-edge ideas and hard-won wisdom of one of the field's leading experts, delivered in short, lively segments that address common management issues. Brief descriptions of important concepts, tips on real-world applications, and compact case studies illustrate the most sought-after skills and the pitfalls you should watch out for. This new fifth edition features new case studies, new information on engaging stakeholders, change management, new guidance on using Agile techniques, and new content that integrates current events and trends in the project management sphere. Project management is a complex role, with seemingly conflicting demands that must be coordinated into a single, overarching, executable strategy — all within certain time, resource, and budget constraints. This book shows you how to get it all together and get it done, with expert guidance every step of the way. Navigate complex management issues effectively Master key concepts and real-world applications Learn from case studies of today's leading experts Keep your project on track, on time, and on budget From finding the right sponsor to clarifying objectives to setting a realistic schedule and budget projection, all across different departments, executive levels, or technical domains, project management incorporates a wide range of competencies. The Fast Forward MBA in Project Management shows you what you need to know, the best way to do it, and what to watch out for along the way.

PMP Certification For Dummies-Peter Nathan 2003-04-11 The know-how people need to pass the Project Management Professional (PMP®) exam, the world's most recognized professional project management credential Quick Assessment questions at the beginning and Prep Tests at the end of each chapter enhance the reader's understanding of the material Shows how to spot trick questions designed to challenge critical thinking skills Explains how to interpret questions and offers tips for budgeting valuable test-taking time CD-ROM contains practice exams, hundreds of sample questions, timed and untimed versions of the test, and the ability to save test results to measure progress (PMP and Project Management Professional are registered marks of the Project Management Institute, Inc.)

The Pmp Exam: How to Pass on Your First Try: 6th Edition + Agile-Andy Crowe 2020-12-15 This book is based on the 6th Edition PMBOK(R) Guide and has been fully updated for the July 1 2020 exam, including the all-important agile

content needed to pass this updated exam. A complete guide for the PMP certification exam, *The PMP Exam: How to Pass on Your First Try* provides all the information project managers need to thoroughly prepare for and pass the test. This comprehensive study resource includes: coverage of predictive, agile, and hybrid approaches; all the processes, inputs, tools, and outputs to be tested; insider secrets, test tricks, and tips; links to more than 60 videos with Andy explaining concepts; over 475 practice exam questions, including end of chapter quizzes and a simulated final exam; exercises designed to strengthen mastery of key concepts; dedicated margin space for study notes; free access to portions of our prep course in InSite, Velociteach's e-learning portal, with additional content including an extra 100 simulated practice exam questions; and glossary of terms and definitions in back of book for reference. The most complete, concise, and up-to-date study resource, Andy's book cuts down on the difficulty factors in obtaining the PMP certification and helps candidates pass the exam on the first try.

Integrating Project Delivery-Martin Fischer 2017-03-27 A revolutionary, collaborative approach to design and construction project delivery Integrated Project Delivery is the first book-length discussion of IPD, the emergent project delivery method that draws on each stakeholder's unique knowledge to address problems before they occur. Written by authors with over a decade of research and practical experience, this book provides a primer on IPD for architects, designers, and students interested in this revolutionary approach to design and construction. With a focus on IPD in everyday operation, coverage includes a detailed explanation and analysis of IPD guidelines, and case studies that show how real companies are applying these guidelines on real-world projects. End-of-chapter questions help readers quickly review what they've learned, and the online forum allows them to share their insights and ideas with others who either have or are in the process of implementing IPD themselves. Integrated Project Delivery brings together the owners, architect, engineers, and contractors early in the development stage to ensure that problems are caught early, and to address them in a collaborative way. This book describes the parameters of this new, more efficient approach, with expert insight on real-world implementation. Compare traditional procurement with IPD Understand IPD guidelines, and how they're implemented Examine case studies that illustrate everyday applications Communicate with other IPD adherents in the online forum The IPD approach revolutionizes not only the workflow, but the relationships between the stakeholders - the atmosphere turns collaborative, and the team works together toward a shared goal instead of viewing one another as obstructions to progress. Integrated Project Delivery provides a deep exploration of this approach, with practical guidance and expert insight.

Successful Project Sponsorship-Michiel van der Molen 2015-09-03 Project success is a business management responsibility and project management is more than the work of a project manager: the project sponsor plays a key role, whatever their job title. As the owner of the business case, the project sponsor or project executive has the responsibility for communicating the aims of the project, staying in touch with the changing environment and ultimately using their leadership skills to realize the benefits that the project has set out to achieve. The project sponsor gives strategic direction to the project manager and empowers them to deliver the agreed result. However, as a busy business manager, balancing the role of project executive with other management responsibilities, the project sponsor wants more control for less effort. The four proven principles in *Successful Project Sponsorship* help them to achieve precisely that. This book leads the reader to success through the powerful and proven four principles of successful project sponsorship. These principles are all focused on giving strategic direction to projects effectively and efficiently. Instead of going into depth on project management theory and methodologies, this book answers the practical questions project sponsors have to tackle and provides targeted solutions to real-life issues, such as: How do I create a successful strategy? How do I keep a project under control when the requirements are changing? What can I do to keep the project on budget? How do I recognize a good project manager - and how do I deal with an out-of-control one? The final part of the book gives tried-and-tested practical guidance on how to improve project sponsorship knowledge within your organization. Written clearly and concisely for the busy executive, in line with the PMI's Lexicon of Project Management Terms and with special tips for Prince2 environments and agile projects, this highly practical guide is the essential toolkit all business managers need to make a success of their project sponsor role.

Radical Project Management-Rob Thomsett 2002 Radical Project Management introduces eXtreme Project Management (xpm), the first radically new approach to project management in decades! Traditional project management is inward looking, static, and doesn't respond to rapid, constant change. xpm looks outward to stakeholders, management, and clients, and thoroughly involves them in an agile process that assumes everything will change. Rob Thomsett presents xpm from start to finish and introduces every tool and technique you need to make it work in your organization.

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